

Attendees:

Daniel McCallum, FMSDAC

Grey Young, SMS

James White, GHMS

Matt Wallace, FMMS

Melissa Helms, FMMS Booster

Jill Marr, FMMS Booster

Dawne Reddeck, SMS Booster

Lisa McCarley, FMSDAB

Brian Horine, GHMS Booster

Carrie Newman, GHMS Booster

Steve Sappe, SMS Booster

**MINUTES**

- A. Meeting was called to order by Lisa McCarley at 5:30 pm.**
- B. Discussion of Mission Statement and Purpose of Athletic Board (L. McCarley)**

**Proposed Mission Statement –**

- To create a not-for-profit middle school sports program that works closely with the Fort Mill School District and each middle school to provide sports teams for students.
- To create a self-funded sports program that works to allow all eligible students to play despite race, gender or the ability to pay. Scholarships will be available based on free/reduced meal plan criteria and/or hardship needs as determined by school district officials.

**Proposed Purpose of the Athletic Board –**

The purpose of the FMSDAB is to govern the athletic programs for the middle schools in the Fort Mill School District. This board will have the responsibility of reporting to the district administration in regards to the funding and operation of the athletic programs. By having the board make decisions regarding the processes and procedures, there will be a more consistent approach to the sports programs.

Board is comprised of: (2) representatives from each middle school booster club, preferably from two different grades; (1) representative (Athletic Administrator) from each middle school administration as appointed by the principal ; (1) previous officer of the athletic board; (1) District Athletic Coordinator.

- C. Nomination of officers/committees (L. McCarley)**

Chairman – It was decided that the Chairman should be a board member that has moved out of their role in the school's booster club, the previous officer of the athletic board. – Lisa McCarley was elected for this role.

Co-Chairman – It was decided that the Co-Chairman should be the District Athletic Coordinator, Daniel McCallum

Treasurer – Melissa Helms was elected

Secretary - Open

Fundraising Chair – Jill Marr & Carrie Newman

- D. Discussion of Non-Profit Status, By Laws and Articles of Incorporation, Start Up Financials (M. Helms)**

Melissa Helms has provided research that shows a charge of \$850 for filing non-profit status. There is a \$25 fee to file the Articles of Incorporation. Once the Federal Tax ID is received, Melissa will start a checking account for the board with SCBT. Each booster club will need to donate approximately \$350 to get the Athletic Board started. Revenue from the Chick-fil-a night will serve as the start with the balance coming from each booster club.

**E. Transition from 3 ADs to 1 AC (D. McCallum)**

In order to transition from the 3 ADs at each school to the 1 AC and 3 AA, Daniel and the school's AA need to meet with each Athletic Director to go over inventory and processes for the school. The current AD's are on payroll until the end of June and will be needed to smoothly transition. A spreadsheet was distributed with a list of responsibilities for all of those involved going forward.

**F. Activity Fees & Scholarships (L. McCarley)**

Collection of Activity Fees will begin with each sport's head coach. They will keep a roster of the players that have paid and any requesting a scholarship. This will be turned into the AA for that school. The AA will contact each of the families requesting scholarship. Scholarships will be given based on free/reduced lunch plans and hardship cases. The fees will be negotiated. The total scholarship needs will be turned into the booster club for payment to the school. The AA will need to ensure that payment is made to the district office in a timely manner with proper documentation of those making payments.

The principals decided to split cheerleading into two seasons. It was voted by the AB that each season would require the \$100 activity fee.

**G. Fall Scheduling and Conference Discussion (D. McCallum)**

Fall schedules have been set by the York County Conference association. Daniel noted that there are opportunities within some of the sports to add additional games. This would initially be filled with other Fort Mill teams to ensure as much play inside Fort Mill as possible. The Conference is considering splitting into two Divisions once Banks Trail Middle opens. The schedules will be posted on the website as soon as possible. Shannon Munn (FMMS) has volunteered to help coordinate the calendars.

The Conference also decided that the gate fees be a flat \$3 for all non-tournament games. This is an increase for seniors and students from \$2.

**H. Review of Coaches Handbook (D. McCallum)**

Daniel handed out preliminary copies of the Coaches Handbooks for each board member to review and have ready for final approval at the next meeting. The handbook includes procedures, emergency contacts, first aid, season start up, equipment inventory, booster club responsibilities and more.

**I. Fundraising (L. McCarley) – Goal \$40,000 Requirement \$32,000**

The school district is requiring a total payment of \$32,000 – ½ by August 1<sup>st</sup>, 2010 and the balance by January 31<sup>st</sup>, 2011. In order to provide the additional scholarships and equipment needs by the program, a total of \$40,000 is estimated for the budget, to be split by the 3 schools.

Multiple ways of raising the funds were discussed. Efforts are already being made in certain areas. A general report will be given to the board on a regular basis with each event having separate meetings to keep the events on target. The majority of the fundraising will continue to be held at the school booster level with the Athletic Board coordinating events that have estimated revenues of \$5000 or require all three schools to plan the events.

1. **Merchandising** – Lisa Lundy and Lisa McCarley have been working to provide one vendor for the booster clubs and coaches to use when placing orders for each sport's merchandise and gear. By using one vendor, buying power should help with costs and should provide consistent pricing among the schools. Anticipated goal is \$1000 per school.

2. **Sponsorships/Pledges** – During the Spring 2010, all three booster clubs started requiring members to pay a minimum \$25 membership fee in order to have voting power. In addition, many in the community also wanted to help by making donations to the booster club. A membership form is available on the website [www.fortmillathletics.org](http://www.fortmillathletics.org) to be downloaded and turned in to the school with payment. Anticipated goal is \$3000 per school.
3. **Golf Tournament, Sept. 17 at 1:00, Tega Cay Golf Course** – The Golf Tournament Committee will be having meetings throughout the summer to get the tournament advertised and filled. Molly Corley (SMS) has volunteered to be the coordinator with representatives from each school providing supporting roles to provide teams, volunteers, prizes and sponsors. Goal is \$4000 per school.
4. **Cabin Fever Evening** – Cabin Fever Evening was discussed as an opportunity for the parents of the schools to come together as a social evening for adults. Location will greatly determine if this event would be held for each school or if all three schools could have a combined evening. Goal is \$2000 per school.
5. **Field Rental/Tournaments** – Many groups have contacted both Daniel and Lisa regarding using the fields for play, tournaments and fundraising events. In order to rent out the facilities, the district office will need to give the okay. Tommy Schmolze will be the contact person to coordinate these efforts. His first day is July 1<sup>st</sup>, 2010. In order to get more play on the fields, additional maintenance and turf management programs must be put into place. This is an excellent opportunity to provide additional funds for the district or the athletic program. Daniel and Lisa to continue working with Tommy to provide a decision and policy.
6. **Other – Physicals** – In the past, some of the schools have provided athletic physicals at the schools during the last month of the year. Because of the delays with the middle school sports program, this wasn't offered. Bitsey Martin (FMMS) has volunteered to work with local physicians to provide physicals at a low cost in time for fall sports. The tentative date is August 10<sup>th</sup>.

**J. Communication/Website (L. McCarley)**

Volunteers are needed to help get the communication within the district going. A large complaint of many parents has been that they aren't receiving communications from the booster clubs and schools regarding the athletic program. There are efforts being made to link all three booster club sites with the Athletics site ([www.FortMillAthletics.org](http://www.FortMillAthletics.org)) and start an email distribution list at each school. We are also hoping to include information about the booster clubs in parent packages, all-call/e-Alert messages and during the Meet the XXXX nights at each school.

Next Meeting Set for July 12<sup>th</sup>, 2010 at 5:30. Place TBD.

Meeting adjourned at 9:30.

Board Members	School	Phone	Email
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Jill Marr	FMMS	(803) 322-8443	<a href="mailto:marr@comporium.net">marr@comporium.net</a>
Dawne Reddeck	SMS		<a href="mailto:dreddeck@yahoo.com">dreddeck@yahoo.com</a>
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Tommy Johnston	GHMS (Princ)		<a href="mailto:johnstont@fort-mill.k12.sc.us">johnstont@fort-mill.k12.sc.us</a>
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Tommy Schmolze	FMSD		